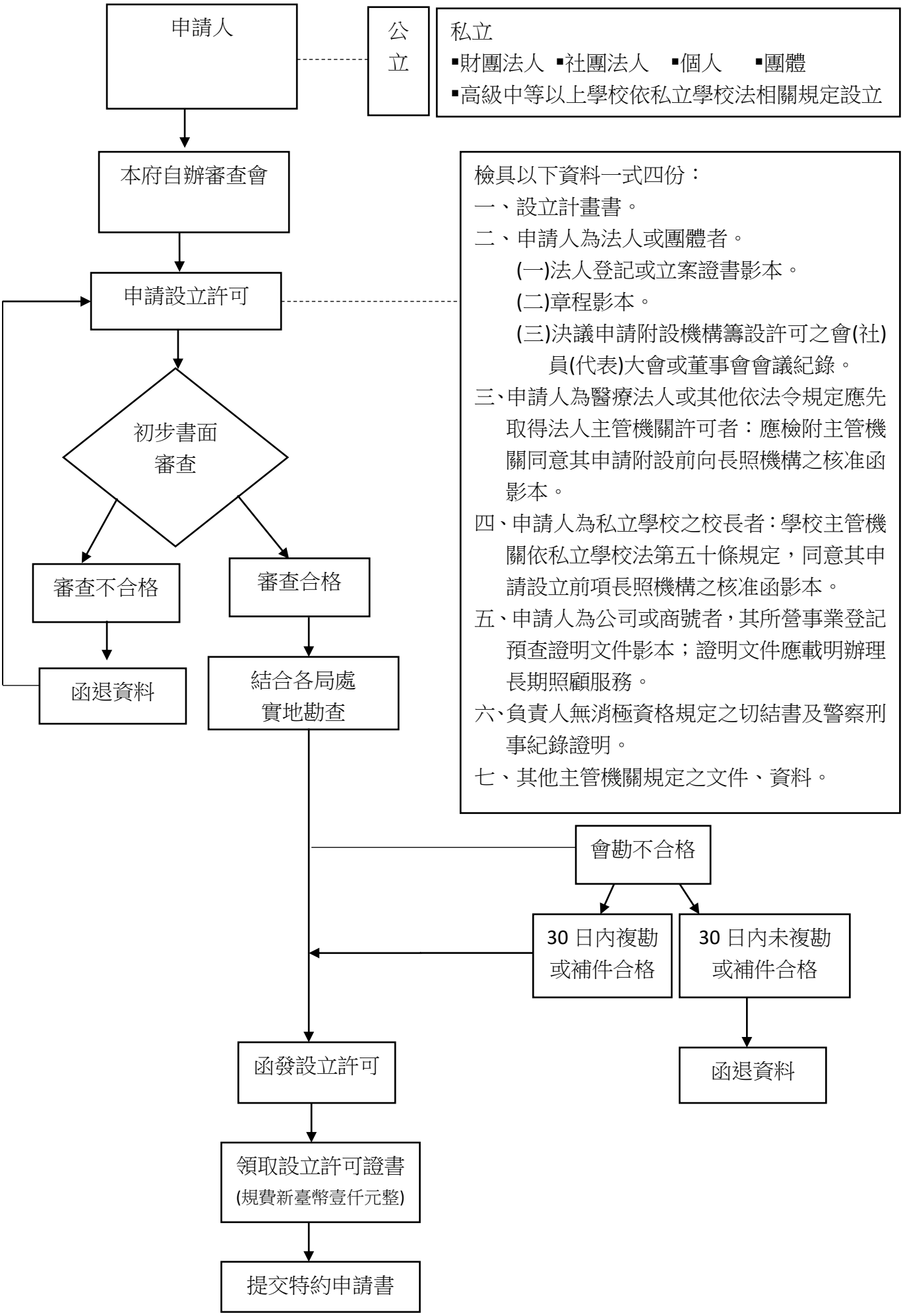基隆市申請居家式長照機構設立許可流程